

# Ask Yourself....How Can I Help?

There are many reasons why Committees and volunteers are an important part of any Homeowners Association.

1. It helps build organizational strength. That strength comes not only from growing and retaining members and enhancing association programs, but also in the sense of ownership that volunteers gain when they become visible advocates for their association.
2. Second, you, as member volunteers, have credibility that an outsider could never have. You can discuss and promote the association because you live in and believe in it.
3. Third, using volunteers extends the resources of an association. Volunteers provide extra hands that enable an association to do tasks and activities that might not otherwise get done. Volunteers also provide valuable input to association leadership and management staff. You can express your values in activities that are meaningful.

## **Your Association currently needs volunteers for the following:**

Advisory Committee (currently looking for volunteers)

Neighborhood Watch (currently looking for volunteers)

**Appointments to each Committee will be made through an interview process held by the Board of Directors. Those individuals appointed will be notified by telephone or e-mail.**

### **Social Committee:**

Organizes, promotes and conducts social events throughout the year for the community including community garage sales, holiday parties, movie night, yard decoration contests or yard of the month awards, and several others over the year. Your Social Committee works hard to ensure that the community has reasons to come together, help meet your neighbors and promote a friendly, close knit community.

### **Advisory Committee:**

The primary responsibility is to function in concert with the board of directors and the management company. Advisory members act as a homeowner advisory panel, often collecting information from fellow homeowners, investigating community concerns or needs and rendering recommendations to the board. A member of the Advisory Committee plays a key role in helping the board and management company identify and address current as well as long term goals of the community.

### **Neighborhood Watch / Crime Watch:**

Interacts with local law enforcement, collects information on crime and safety concerns in Cross Oak Ranch and promotes continued awareness of how each resident can help to deal with issues of crime and safety in their community. This Committee is dedicated to helping make Cross Oak Ranch a safer place to live for all residents and especially promoting a safe and fun environment for our children.

### **Committee Chair Responsibilities:**

The key to a successful committee is the chair. The smooth management and achievements of a committee are in direct relation to the chair's ability to lead and direct the committee's functions. An effective committee needs a chair person who will accept responsibility while encouraging others to offer thoughts and recommendations on the committee's activities. A Chair's duties may include planning meetings and agendas, serving as a liaison to the management company and Board, directing the Committee's work, stimulating teamwork and group thinking, obtaining and summarizing ideas and suggestions, motivating members to take an active part in the Committee's objectives, remains constantly informed of member's progress of individual assignments, and helps to create and maintain records of the actions of the Committee.

**Volunteering is a personal choice that can have tremendous rewards and its impact should never be underestimated! Your contributions as a volunteer helps enhance community togetherness while serving to strengthen and grow the community as a whole. Cross Oak Ranch Board of Directors wishes to thank you for your interest in serving as a volunteer.**