

# Cross Oak Ranch Homeowners Association, Inc.

## Board Meeting

Cross Oak Ranch Elementary School  
600 Liberty Boulevard  
Crossroads, Texas 76227

**Tuesday, November 29, 2016**  
**7:00 p.m.**

### AGENDA

- I. Call meeting to order
- II. Introductions:
  - a. Introduce Board of Directors / Establish Board Quorum
    - Christina McCafferty, Board President
    - Earl Sanders, Vice President
    - David Crowe, Secretary
    - John Utley, Treasurer
    - Vincent Negri, Member 1
- III. Welcome Guest Speakers:
  - a. Nathan Thompson, Peloton Land Solutions, MUD 4 & 5 Engineer
  - b. Justin Knox, Greater Texas Landscape, Account Manager
- IV. Approve October 26, 2016, Board meeting minutes
- V. Approve October 2016 financials
- VI. Appoint two individuals to assist Essex Association Management in the vote count for upcoming elections. Owners may not be candidates nor may they be related to candidates to the third degree.
- VII. Adjournment of general meeting
- VIII. Executive Session:
  - Ratify collection actions
  - Review delinquencies
- IX. Adjournment of Executive Session

Question and Answer Session will be held after adjournment of general meeting if time allows. Please submit all questions on the attached forms. Questions may be submitted ahead of time to [ckindle@essexhoa.com](mailto:ckindle@essexhoa.com).





### PURPOSE OF NOMINATING COMMITTEE

There have been several questions raised as to the purpose of the newly formed Nominating Committee. This document is being provided to clarify what the responsibilities of the Nominating Committee will be with regard to the upcoming December elections. Should you have any further questions, please direct them to Essex Association Management at [info@essexhoa.com](mailto:info@essexhoa.com).

The Nominating Committee may make nominations for candidates for Board positions as they deem fit but, this right is not an exclusive right and **all** potential candidates whether via submission of a candidate form or by floor nomination will be included on the ballot. The Nominating Committee cannot prohibit any interested Member from running and may not exclude candidates who have submitted themselves to be considered for Board positions.

In sum, the Nominating Committee does not control who is on the ballot, but rather serves an administrative function to review candidate submissions and make sure everyone who has submitted his / her name as a candidate gets on the ballot. The Nominating Committee may interview potential candidates however, should this process be exercised, a series of the same questions will be asked of each candidate and the information gathered would be provided in conjunction with a copy of the candidate form in the Annual Meeting Packet the night of the meeting.

The Nominating Committee does not determine who will be elected to the Board. As Members, they are entitled to cast their one Member vote in addition to any votes assigned to them by proxy just as any other Member of the Association. The election will be held (so long as quorum is met) and it is the vote of those Members who exercise their voting rights either in person or by proxy that will determine who will be elected to serve on the Board for the 2016 – 2017 term. A minimum of five (5) Members must be elected to fill the expiring seats on the Board. Should less than five (5) individuals run it would then be the Nominating Committee's duty to nominate the required number of individuals needed to ensure that the minimum number of Board Members required can be elected.

Another purpose the Nominating Committee can serve is to exercise its right to appoint a Member to the Board to fill a vacancy on the Board where that vacancy is due only to death, resignation, or removal of a Board Member during an existing term.

Cross Oak Ranch Homeowners Association, Inc  
Essex Association Management, L.P.  
Managing Agent